

External Transfers – Transfer Management



Process Transfers –One Time Transfer

- Select **Transfers** and then **External Transfers**.
- On the **Transfer Funds** screen, complete all required information.

*You may view transfer limits for the requested transaction by selecting the blue “**View Limits**” next to the delivery speed or dollar amount field.*

NOTE: Only if your account is eligible for Express-Next Day delivery, will the option populate in the **Delivery Speed** section.

Standard: Three Business Days

Express: One Business Day

- Select **Review**, review the transfer and select **Confirm**.

This screenshot shows the "Create Transfer" form. It includes a "From" dropdown menu set to "Prosperity Bank, TX C PersClg, xxxxx0519 \$352.27", a "To" dropdown menu set to "Default Institution, Checking, xxxxxxxx9999", an "Amount (\$)" field with a "View limits" link, a "Send" date field set to "06/05/2020", a "Frequency" dropdown menu, and a "Memo to self (optional)" text area. A "Review" button is at the bottom.This screenshot shows the "Review Transfer" screen. It displays the transfer details: "From Prosperity Bank, TX C PersClg, xxxxx0519", "To Default Institution, Checking, xxxxxxxx9999", "Send 06/12/2020", "Deliver 06/17/2020", "Speed Standard", "Memo", "Transfer Amount \$10.00", "Fees Free", and "Total \$10.00". At the bottom, there are "Cancel", "Edit", and "Confirm" buttons.

Process Transfers –Recurring Transfer

- Select **Transfers** and then **External Transfers**.
- On the **Transfer Funds** screen, complete all required information.

*You may view transfer limits for the requested transaction by selecting the blue “**View Limits**” next to the delivery speed or dollar amount field.*

- Select **Frequency** and **Select Duration** from the drop-down menus as there are multiple options available.
- Select **Review**, review the transfer and select **Confirm**.

The screenshot shows the 'Create Transfer' form in the 'External Transfers' section. The form includes the following fields and options:

- From:** Prosperity Bank, TX C PersCkg, xxxxx0519 \$352.27
- To:** Default Institution, Checking, xxxxxxxx9999
- Amount (\$):** 10.00 (with a 'View limits' link next to it)
- Start:** 06/06/2020
- Frequency:** Every 15 days
- Duration:** Until I cancel
- Delivery:** Fees and delivery info: 06/10/2020 (Standard) - free. A note states: 'We'll change your transfer to the previous business day when it falls on a weekend or bank holiday.'
- Memo to self (optional):** (50 characters remaining)
- Transfer Disclaimer:** (with a 'Review' button)

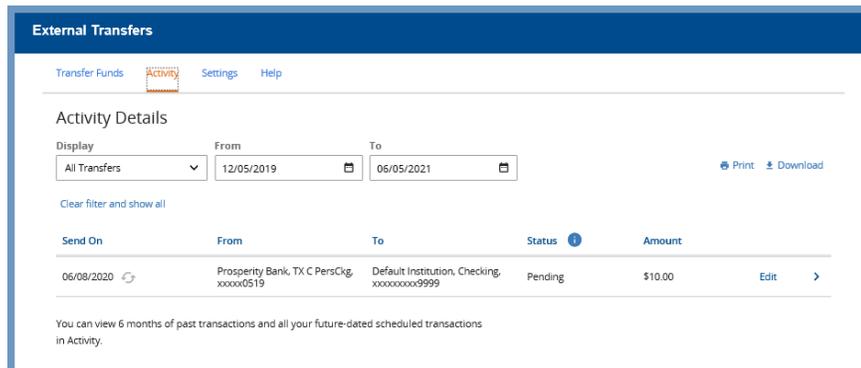
The screenshot shows the 'Review Transfer' screen in the 'External Transfers' section. The screen displays the following information:

- From:** Prosperity Bank, TX C PersCkg, xxxxx0519
- To:** Default Institution, Checking, xxxxxxxx9999
- Start:** 06/08/2020
- Deliver:** 06/11/2020
- Speed:** Standard
- Repeat every:** Every 15 days
- Duration:** Until I cancel
- Memo:** Transfer Amount \$10.00, Fees Free, Total \$10.00
- Buttons:** Cancel, Edit, Confirm

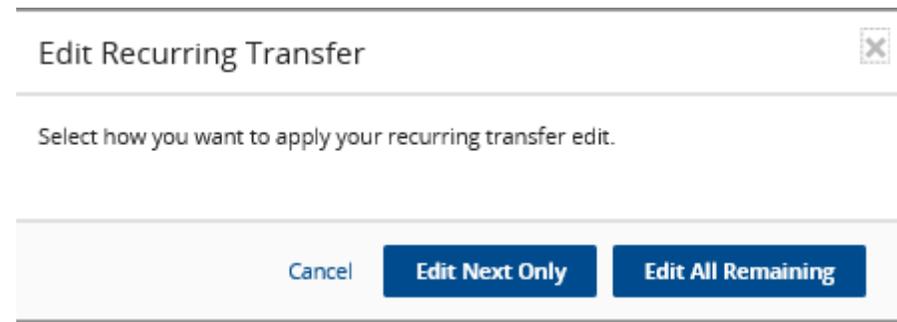
Edit Transfers

- Select **Transfers** and then **External Transfers**.
- In the menu bar select **Activity**.
- Select the **blue arrow** to the left of the listed transfer, then **Edit**.
- For recurring transfers:
 - **Edit Next Only**: Cancels only the one transfer, not the recurring model.
 - **Edit All Remaining**: Cancels the recurring model.

Note: To change the from and to account, the model must be cancelled and a new model created.



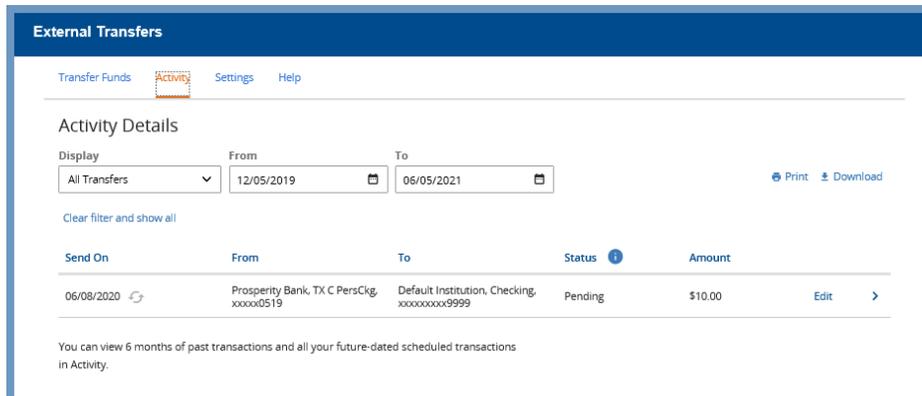
The screenshot shows the 'External Transfers' interface. At the top, there is a navigation bar with 'Transfer Funds', 'Activity' (highlighted), 'Settings', and 'Help'. Below this is the 'Activity Details' section, which includes a 'Display' dropdown set to 'All Transfers', and date pickers for 'From' (12/05/2019) and 'To' (06/05/2021). There are 'Print' and 'Download' icons. Below the date pickers is a 'Clear filter and show all' link. The main part of the interface is a table with columns: 'Send On', 'From', 'To', 'Status', and 'Amount'. A single transfer is listed with 'Send On' 06/08/2020, 'From' Prosperity Bank, TX C PersCkg, xxxxx0519, 'To' Default Institution, Checking, xxxxxxxx9999, 'Status' Pending, and 'Amount' \$10.00. An 'Edit' link with a blue arrow is next to the transfer. At the bottom, there is a note: 'You can view 6 months of past transactions and all your future-dated scheduled transactions in Activity.'



The screenshot shows a dialog box titled 'Edit Recurring Transfer'. The dialog has a close button in the top right corner. The main text inside the dialog says 'Select how you want to apply your recurring transfer edit.' At the bottom of the dialog, there are three buttons: 'Cancel', 'Edit Next Only', and 'Edit All Remaining'.

Cancel Transfers

- Select **Transfers** and then **External Transfers**.
- In the menu bar select **Activity**.
- Select the blue arrow to the left of the listed transfer or **Edit**, then select **Cancel Transfer**.
- For recurring transfers:
 - **Cancel All Remaining**: Cancels the recurring model.
 - **Cancel Next Only**: Cancels only the one transfer, not the recurring model.



External Transfers

Transfer Funds **Activity** Settings Help

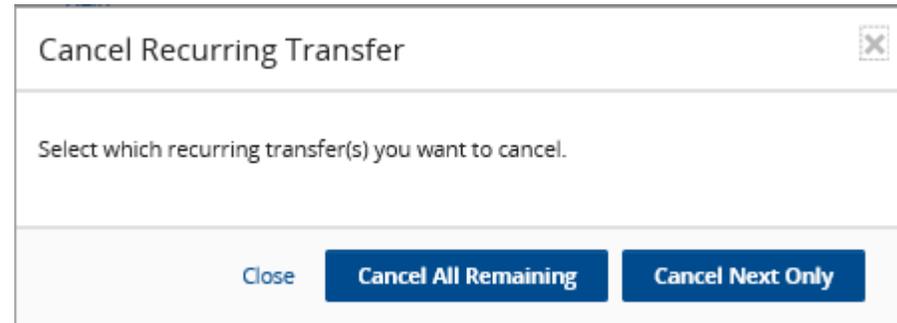
Activity Details

Display: All Transfers From: 12/05/2019 To: 06/05/2021 Print Download

Clear filter and show all

Send On	From	To	Status	Amount	
06/08/2020	Prosperity Bank, TX C PersCkg, xxxxxx0519	Default Institution, Checking, xxxxxxxx9999	Pending	\$10.00	Edit

You can view 6 months of past transactions and all your future-dated scheduled transactions in Activity.



Cancel Recurring Transfer

Select which recurring transfer(s) you want to cancel.

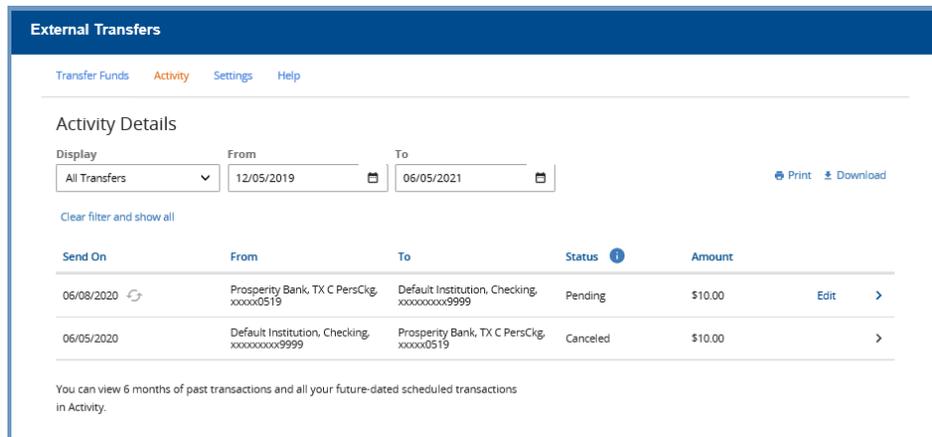
Close Cancel All Remaining Cancel Next Only

View Transfers

- Select **Transfers** and then **External Transfers**.
- In the menu bar select **Activity**.

The following Transfer types will be displayed:

- **Completed:** The funds have been transferred.
- **Declined:** The bank has reviewed and declined your funds transfer request.
- **Failed:** The bank was unable to process the transfer
- **Rejected:** The transfer was rejected by the recipient account
- **Pending:** Until the funds transfer is released for processing.
- **Cancelled:** Transfer cancelled by client
- **In Process:** Until the funds transfer between financial institutions is complete. Recurring Transfers



The screenshot shows the 'External Transfers' interface. At the top, there are navigation links for 'Transfer Funds', 'Activity', 'Settings', and 'Help'. Below this is the 'Activity Details' section, which includes a 'Display' dropdown menu set to 'All Transfers', and two date pickers for 'From' (12/05/2019) and 'To' (06/05/2021). There are also 'Print' and 'Download' buttons. A 'Clear filter and show all' link is present below the filters. The main part of the interface is a table with the following columns: 'Send On', 'From', 'To', 'Status', and 'Amount'. The table contains two rows of data:

Send On	From	To	Status	Amount	
06/08/2020	Prosperity Bank, TX C PersCkg, xxxxxx0519	Default Institution, Checking, xxxxxxxxxxx9999	Pending	\$10.00	Edit >
06/05/2020	Default Institution, Checking, xxxxxxxxxxx9999	Prosperity Bank, TX C PersCkg, xxxxxx0519	Canceled	\$10.00	>

At the bottom of the interface, there is a note: 'You can view 6 months of past transactions and all your future-dated scheduled transactions in Activity.'